## National Network for Innovative Shipbuilding,
## Marine Research and Training - iSMART
### Memorial University Workshop
### 26 September 2016

**Breakout Session: The Road Forward**

The objectives of this session are to:
a.   Identify the tasks that need to be performed in setting up iSMART
b.   Estimate approximately when the tasks should be undertaken.

In regard to b. above the time estimate should be considered in three categories:
a.   Short-term (~ a few months)
b.   Medium-term (> 6 months and < 1 year)
c.   Long-term (> 1 year)

The tasks are considered in the following six categories:
a.   Governance – iSMART management & administrative structure
b.   Membership – developing membership categories, membership fees
c.   Finance – sources of funds for projects and other expenses
d.   Project Implementation – procedures for processing proposals and projects
e.   Develop Relationships – developing relationships with the marine sector
f.   Public Relations – attracting organizations to join and/or work with iSMART membership

Six tables are presented below, one for each of the categories listed above.  Under each category several tasks are listed together with associated time estimates.

Please modify/add as follows:
a.   Add tasks not noted
b.   Change time estimates as necessary

**Governance**

| Task | Short-term | Medium-term | Long-term | Comments |
|---|---|---|---|---|
| Set up interim board | ✔ | | | |
| Set up working committee/s | | ✔ | | |
| Set up board based on iSMART membership | | | ✔ | |
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**Membership**

| Task | Short-term | Medium-term | Long-term | Comments |
|---|---|---|---|---|
| Decide on scope of membership of iSMART *e.g. should ship operators be targeted?* | ✔ | | | |
| Decide on membership categories | | ✔ | | |
| Attract members for iSMART | ✔ | ✔ | ✔ | |
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**Finance**

| Task | Short-term | Medium-term | Long-term | Comments |
|------|-----------|------------|-----------|----------|
| Decide on membership fee structure | | | ✔ | |
| Seek core funding from the federal government (proposal development) | ✔ | | | |
| Develop sources of long-term funding | | | ✔ | |
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**Technical and Education Project Implementation**

| Task | Short-term | Medium-term | Long-term | Comments |
|------|-----------|------------|-----------|----------|
| Criteria for project teams | | ✔ | | |
| Proposal evaluation procedures | | ✔ | | |
| Acceptance of deliverables procedure | | ✔ | | |
| Confidentiality | | ✔ | | |
| IP procedures | | ✔ | | |
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## Development of Relationships

| Task | Short-term | Medium-term | Long-term | Comments |
|---|---|---|---|---|
| Seek buy-in from industry | ✔ | | | |
| Seek buy-in from government | ✔ | | | |
| Develop relationships with trade associations | | ✔ | | |
| Develop relationships with professional societies | | | ✔ | |
| *Other organizations?* | | | | |
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## Publicity

| Task | Short-term | Medium-term | Long-term | Comments |
|---|---|---|---|---|
| Introduce iSMART at trade shows / conferences | ✔ | | | |
| Organize iSMART workshops | | ✔ | | |
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